

*Snow Academic Achievement Scholarship*  
*Application Guidelines*  
*2020 – 2021*

**Directions:** The following pages provide information for completing the *Snow Academic Achievement* application packet. **Students that rank in the top third of the Senior Class are eligible to apply, and were notified by mail during the summer prior to the start of the student’s senior year. The interested student should read all information carefully to learn about the process, expectations, and important deadlines pertaining to the *Snow Academic Achievement Scholarship*.**

1. **IMPORTANT NOTE:** If the student seeking to apply for the *Snow Academic Achievement Scholarship* has already been a recipient of the *Snow Community Service Scholarship*, awarded during the student’s tenth grade year, he / she **is not eligible** for a *Snow Academic Achievement Scholarship*.
2. To apply for the *Snow Academic Achievement Scholarship*, the student should see the HS Principal’s Secretary (Mrs. Peter) and schedule a meeting with the District Principal (Mr. Bateson).

**[This is the first step to apply and this meeting is to occur prior to December 31<sup>st</sup>.]**

3. During the application process, the student will have to complete Parts I, II and III of the required paperwork.
4. **Application requirements include:**
  - a high school transcript (which will be provided by your Guidance Counselor)
  - a copy of SAT and/or ACT scores
  - submitting an activity sheet demonstrating evidence of school and community service
  - Statements / Letters of support: [Please do not have family members write letters of support.]
    - **One statement written by the candidate** that reflects on an extra-curricular activity or hobby about which he or she is passionate. The statement should explain how the experience has affected the candidate and the growth realized from that experience.
    - **One letter from a person** that can attest to the student’s academics, work ethic, and character.
    - **One letter from the applicants’ community service advisor** that attests to the student’s community service work and project leadership.
  - Copies of the papers from Part I, Part II and Part III” of the application packet.
  - A **statement of financial need as demonstrated by a copy of a financial aid award letter** from a college or university.
  - Completed community service project
  - Completion of an interview with the selection committee (scheduled for May)
5. Submit application and required documents directly to the High School Principal’s Secretary.

Scholarship Packet Revised June, 2020

Committee Members: Sue Evans, Jill Truax, Kristen Marciniak,  
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6. **Community Service Project**: To apply for the *Snow Academic Achievement Scholarship*, the student must complete a community service project. Before beginning a project, the student must have the project approved by the district principal (Mr. Bateson). The student applying is to schedule a meeting with the district principal, to discuss the project idea, and to bring in the completed Part I document (from the application packet). During the meeting, the Part II document will be completed.

**\*This approval must be granted prior to beginning a project.**

7. All application required paperwork needs to be submitted no later than **Friday, April 9, 2021** to:

Pulaski High School Secretary  
Pulaski High School  
4624 Salina Street  
Pulaski, NY 13142

8. **An incomplete application package will remove the candidate from consideration.**

**Reminder #1**: The bulk of this work is the planning, communication, and the organizing of the event to benefit the community.

- If due to unforeseen circumstances, the planned and organized event is not as successful as projected or not able to occur; the applicant is still eligible for consideration of earning a Snow Academic Scholarship.
  - The work one does developing and seeing the event through to fruition qualifies the applicant to interview and remain eligible for the scholarship opportunity.

**Reminder #2**: The senior student will be working with advisors for the Community Service Project.

- The senior applicant *IS* the person responsible for organizing and developing the project.
- The project advisor is the representative from the organization with whom the senior is working, *AND* the School Representative is the administrator overseeing the scholarship process.

**Reminder #3 - IMPORTANT**:

- The **first person to contact about the community service project is the district administrator (Mr. Bateson) who is overseeing the application process.**

**Reminder #4**:

- Please understand that school personnel who may be serving on the Snow Selection committee may decline to write or supply a letter of recommendation due to a conflict of interest in selecting recipients.

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# PART I

**Part I** of the project involves the candidate and the candidate's parent / guardian completing the required paperwork.

**Contents of Part I include:**

- *Scholarship Application Page*
- *Certification Page*

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***Certification Page***

I, \_\_\_\_\_, agree that if selected to receive a *Snow Academic Achievement Scholarship*, I will apply the award exclusively towards my post-secondary education. I understand that I must remain in good academic standing at the post-secondary school of my choice. I will submit to the Superintendent of Schools evidence of my good academic standing each semester that I am eligible to receive the award.

- The student and parent / guardian understand that submitting this application does not automatically earn the applicant a scholarship.
- All applications will be reviewed impartially.
- Recipients will be selected by the *Snow Scholarship Committee* at Pulaski High School based on the criteria outlined in the application and interview process.

**Applicant’s Name Printed:** \_\_\_\_\_

**Applicant’s Signature:** \_\_\_\_\_ **Date:** \_\_\_ / \_\_\_ / \_\_\_

**Parent’s / Guardian’s Signature:** \_\_\_\_\_ **Date:** \_\_\_ / \_\_\_ / \_\_\_

# PART II

## Contents of Part II include:

- Project Planning Page
  - Please have responses address each of the bulleted items below when describing the “Scope of the Project”.

**NOTE: Complete this page during the first meeting with the District Principal (Mr. Bateson).**

- **Identify a civic issue (problem or need) facing you, your school, or your community.**
- **Why is this a civic issue (problem or need) in the community?**
- **Analyze the civic issue (problem or need):**
  - **Evaluate alternative solutions** (brainstorm multiple solutions and may implement up to 2)
  - **Design a solution for the problem or need identified**
  - **Implement and execute a solution for the problem or need identified.**
- **Take informed action to address the issue identified. (Plan put into action.)**

**On the spaces below, provide the name of adult representative from the organization for whom the project is to be completed and the contact information – phone # and e-mail for the person / agency.**

**Name & Title** \_\_\_\_\_ **Date of initial contact:** \_\_\_\_\_

**Contact Information: Phone #** \_\_\_\_\_ **Email** \_\_\_\_\_

**Brief Scope of project: Title of project** \_\_\_\_\_

- **The civic issue (problem) my project will address is...**
- **Note: The project must be completed prior to **April 9, 2021**.**

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# PART III

**Part III** of the project is designed to have the candidate reflect on the work that was done and to help the candidate prepare the interview portion of the application process.

**Contents of Part III include:**

- Scholarship Plan & Overview Documents
  - *Detailed Description of Project*
  - *Explanation of Purpose & Rationale of Project*
  - *Personal Reaction / Reflection to Project*
  - *Time Log of Work Completed Move to Part III*
  - *Completed Project Signatures Page Move to Part III*

**IMPORTANT: As the candidate proceeds with the service project, be sure to:**

- Share any updated project plans with the District Principal (Mr. Bateson) or his or her designee.
- Inform the district principal of any conflicts, problems or issues to get help / support
- Obtained the approval from the school and community organization for any significant project changes.

**Approval for Project Plan:**

- **The project was discussed / communicated with the representative(s) from the organization / group that will benefit from the project on**

\_\_\_\_\_ (provide date of meeting or email / phone call date).

**Community Organization's Representative's Name & Contact Information:**

NAME \_\_\_\_\_

PHONE # & EMAIL \_\_\_\_\_

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## PART III

**Personal Reaction / Reflection:** Please answer the following questions in typed responses. These will be submitted with your completed application materials.

- **During the community service work, were any changes made to the project or plan?**
  - **If so, why were those changes made?**
  
- **What was the reaction of the community members that benefited from the project?**
  
  
- ***John Ben Snow was a civic-minded community activist in Pulaski, and the JBS Foundation continues to pursue this mission today. In applying for the JBS Academic Achievement Scholarship, explain why JBS would have approved and supported your community service project.***
  
  
- **Explain why community service is important to you.**
  - **How did it feel to contribute to your community?**
  
  
- **Reflecting on the process, how have you grown from this experience?**

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**Time Log:**

**PART III**

As you work, keep a record of the time spent on the project: ie. planning, communication, carrying out the work, etc. **[Minimum of 25 hours is required.]**

<b>Time Spent Planning Project Date and # of hours</b>	<b>Time Marketing &amp; Communicating Date and # of hours</b>	<b>Time Spent Working on Project Date and # of hours</b>	<b>Other Dates &amp; Times &amp; Hours of Work</b>	<b>Total Hours</b>

**\*Add up the total number of hours worked on this project and state that here:**

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**Completed Project Signatures:** The signatures and information below indicate the community service project was planned, developed, implemented and completed and has satisfied application guidelines.

- **Start date of project was \_\_\_\_\_ . End date of project was \_\_\_\_\_ .**
- **Student / Applicant's Signature \_\_\_\_\_**
- **Organization's Representative's Signature \_\_\_\_\_**
- **School Representative's Signature \_\_\_\_\_**